

**OTTAWA-GLANDORF SCHOOLS**

**JOB BID  
FORM FOR NON-CERTIFIED  
EMPLOYEES**

**TO BE COMPLETED BY EMPLOYEE**

Employee Name \_\_\_\_\_

What job are you bidding on? \_\_\_\_\_

Work Location \_\_\_\_\_

*Date* \_\_\_\_\_

*Employee's Signature* \_\_\_\_\_

**DATES RECEIVED**

Date Received by Immediate Supervisor \_\_\_\_\_

*Signature* \_\_\_\_\_

Date Received by Administrative Office Personnel \_\_\_\_\_

*Signature* \_\_\_\_\_